
HEIDELBERG GOLF CLUB



CONFERENCE

Packages

8 MAIN ROAD, LOWER PLENTY

03 9433 5304

WWW.HEIDELBERGGC.COM.AU



FUNCTION *spaces*



EAGLEMONT ROOM

With floor to ceiling windows overlooking the fourth hole, our Eaglemont Room is our largest space at Heidelberg Golf Club.

Here we can seat a maximum of 150 guests allowing for a dancefloor or 180 guests without a dance floor. We can also accommodate up to 250 standing guests. Inclusive of a private bar, surround sound speakers, microphones and access to a projector and screen, our Eaglemont Room provides the perfect versatile space for any occasion.

VENUE HIRE
\$450

BRYN TEG ROOM

Named after the late Mrs Thomas "Bryn Teg", our Bryn Teg Room is part of our original 19th century homestead which includes beautiful views over the 1st tee and includes an original and classic fireplace. This intimate space can cater to a maximum of 50 seated guests and 80 standing guests and includes surround sound speakers, microphones and access to a projector and screen.

VENUE HIRE
\$350

BOARDROOM

Our boardroom is the perfect room for small corporate meetings seating max. 12 people semi self-contained. A perfect option for small corporate dinners and out of the office board meetings, interviews or planning sessions.

VENUE HIRE
\$250



CONFERENCE Packages

(1)

PLATINUM

\$70.00 pp

Includes:

- Fruit platter on arrival
- Morning & afternoon tea
- Lunch - hot cooked
- Tea & coffee station

(2)

GOLD

\$60.00 pp

Includes:

- Morning & afternoon tea
- Lunch - hot cooked
- Tea & coffee station

(3)

SILVER

\$50.00 pp

Includes:

- Morning & afternoon tea
- Lunch - workers
- Tea & coffee station

(4)

BRONZE

\$40.00 pp

Includes:

- Morning or afternoon tea
- Lunch - sandwiches & wraps
- Tea & coffee station

ADDITIONAL ITEMS

- Additional morning or afternoon item..... \$ 5pp
- Additional sandwiches & wraps \$10 pp
- Additional salad..... \$ 7.50 pp
- Canapes (three items)..... \$10 pp
- Antipasto / Cheese / Dip / Fruit / Dessert Platter (serves 6-8guests)..... \$35 each
- Crunchy Platter (serves 6-8 guests)..... \$20 each
- Barefoot Bowls..... \$10 pp

CONFERENCE Menu

MORNING & AFTERNOON TEA

- Mini muffins
- Mini danishes
- Roast vegetable frittata
- Muesli & yogurt & berries (*served individually*)
- Fruit platter
- Scones with jam & cream
- Housemade cookies
- Mixed slices



LUNCH

WORKERS

- Rolls & wraps
- Hot option - *please select one*
 - Mini pies & sausage rolls
 - Roast vegetable frittata
 - Arancini balls



HOT COOKED

Please select two hot items accompanied with one salad

HOT

- Traditional / Vegetarian Lasagna
- Lamb Madrus curry with rice
- Thai green chicken curry with rice
- Lamb tagine with rice
- Pulled pork sliders
- Wagyu beef sliders
- Pizza - margherita, pepperoni, vegetarian or Moroccan chicken

SALAD

- Asian slaw
- Greek
- Chicken Caesar
- Thai Noodle
- Mediterranean Roast vegetables
- Potato and Bacon
- Pear, rocket and blue cheese





BEVERAGE *options*

BEVERAGE ON CONSUMPTION

All beverages can be accumulated via a bar tab & charged to a nominated credit card at the conclusion of your event. Bar tab limit can be confirmed prior to your event.

A cash bar can also be set up should you wish for all guests to purchase their own beverages.

- Espresso coffee..... \$5.00 each
- Soft drink..... \$4.00 each
- Apple & orange juice \$4.00 pp

ALCOHOL

A selection of beer, wine & spirits are available on consumption per glass.

Should you wish for your guests to purchase spirits themselves, we can include a cash bar for all events.

*Menu available upon request.

Your selection of two cocktails on arrival served on roaming trays. **\$20.00 pp**

Batch & Co:

- Espresso Martini
- Gin & Prosecco
- Negroni
- Margarita
- Cosmopolitan
- Strawberry Daiquiri





TERMS & CONDITIONS

1. BOOKING REQUIREMENTS

A tentative booking can be held for up to 7 days, upon which time the event space and date will be released if a deposit is not received. An extension may be offered upon agreement with Function Coordinator

2. BOOKING CONFIRMATION

To confirm your event booking, a deposit of \$500 is required, along with a signed copy of Heidelberg Golf Club's Booking Agreement Form. Upon written confirmation of your event booking, Heidelberg Golf Club will send a deposit invoice. Your deposit can be paid via credit card or electronic funds transfer.

3. PUBLIC HOLIDAY & SUNDAY SURCHARGE

Please note, there is a 10% surcharge applicable to all events held on public holidays and Sundays. This surcharge reflects the increase in staff costs experienced on these days.

4. CANCELLATION

Cancellations must be made in writing to Heidelberg Golf Club. Should an event cancel within four weeks of the scheduled event date, the \$500 deposit will be non-refundable.

5. COVID-19

In the event of a cancellation/postponement due to unanticipated consequences, such as the impact of COVID-19 and associated government guidelines, in good faith, Heidelberg Golf Club will provide a deposit refund or postponed date at no extra charge.

6. DAMAGE

Heidelberg Golf Club will not be responsible for the loss of, or damage to, property left on the premises prior to, during or after a function. The client is responsible for any damage to the premises, fittings or equipment caused by guests or external contractors.

7. CONDUCT

Heidelberg Golf Club reserves the right to exclude or eject any guest from the premises. All staff are accredited with Responsible Service of Alcohol Certificates.

8. BYO POLICY

No external food or beverage is permitted to be brought onto the property with the exception of prior agreement of a celebration cake. Please note, there is a cakeage fee of \$50 to be served on platters or \$5 per person to be plated individually.

9. CATERING CONFIRMATION

Heidelberg Golf Club requires final numbers of guests and menu confirmation 14 days prior to event date. Alterations to final numbers will not be permitted after final payment has been made.

10. FINAL INVOICE

Final payment will be required no later than seven days prior to event date. In the instance of additions on event day such as beverages on consumption, a credit card is required to be noted on file for immediate charging post event.

11. DIETARY REQUIREMENTS

Any guests who have special dietary requirements are to be communicated to Heidelberg Golf Club 14 days prior to event date.

12. VENUE POLICY

Smoking is prohibited anywhere within the Clubhouse, however, guests may smoke within designated areas. All guests are specifically precluded from entering onto any part of the golf course or bowling green areas. No glassware or other catering equipment including plates and cutlery are permitted outside the Club House or on the dance floor.



CONTACT

For more information, please contact:

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